

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

VERIFICATION OF TEACHING EXPERIENCE

I will be teaching for the Foothill-De Anza Community College District. For the purpose of salary placement, I need verification of my teaching experience. Please complete this form and return to the address listed below.

Name: _____
Last First Former name

Social Security Number: _____

Title of Position: _____
(Professor, Instructor, Administrator, Librarian, Counselor, etc.)

AT _____ Accreditation: _____
(Name of School District, College or University) (please indicate)

Address: _____ Phone: _____

DATES OF EMPLOYMENT:

FULL-TIME BASIS	From _____ To _____		
	From _____ To _____		
	From _____ To _____		
PART-TIME BASIS	From _____ To _____	Total quarter units	_____
		Total Semester Units	_____
	From _____ To _____	Total quarter units	_____
		Total Semester Units	_____
	From _____ To _____	Total quarter units	_____
		Total Semester Units	_____
SUBSTITUTE BASIS	From _____ To _____	Total hours/quarter units	_____
		Total hours/semester Units	_____
ADULT EDUCATION	From _____ To _____	Total Number of Hours	_____
HIGH SCHOOL	From _____ To _____	Total Number of Hours	_____

Name of Personnel Representative verifying employment

Signature

Title:

Date

Please return completed form to:
Cynthia Smith
(408) 864-8260
De Anza Community College
21250 Stevens Creek Blvd.
Cupertino, CA 95014