

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

VERIFICATION OF TEACHING EXPERIENCE

I will be teaching for the Foothill-De Anza Community College District. For the purpose of salary placement, I need verification of my teaching experience. Please complete this form and return to the address listed below.

Name: _____
Last First Former name

Social Security Number: _____

Title of Position: _____
(Professor, Instructor, Administrator, Librarian, Counselor, etc.)

AT _____ Accreditation: _____
(Name of School District, College or University) (please indicate)

Address: _____ Phone: _____

DATES OF EMPLOYMENT:

FULL-TIME BASIS	From _____	To _____		
	From _____	To _____		
	From _____	To _____		
PART-TIME BASIS	From _____	To _____	Total quarter units	_____
			Total Semester Units	_____
	From _____	To _____	Total quarter units	_____
			Total Semester Units	_____
	From _____	To _____	Total quarter units	_____
			Total Semester Units	_____
SUBSTITUTE BASIS	From _____	To _____	Total hours/quarter units	_____
			Total hours/semester Units	_____
ADULT EDUCATION	From _____	To _____	Total Number of Hours	_____
HIGH SCHOOL	From _____	To _____	Total Number of Hours	_____

Name of Personnel Representative verifying employment Title: _____

Signature Date _____

Please return completed form to:
Gigi Gallagher
650-949-7454
Foothill Community College
12345 El Monte Road
Los Altos Hills, CA 94022