Central Services Classified Senate
Wednesday, March 1, 2017
9:30 a.m.
Foothill College, Council Chambers (2018)

Minutes

Attendance:
Lindsay West, President
Becky Bartindale
Pam Eberhardt
Monica Garcia
Araceli Kaliangara
Paula Norsell

I. Approval of February 1, 2017, Minutes

Draft minutes of the February 1, 2017, Central Services Classified Senate (CSCS) meeting were approved by consensus with a correction to the statement under item V. District Committee Reports that references Karen Smith, rather than Karen Hunter, as the person who delivered the Service Excellence presentation to Chancellor's Advisory Council.

II. Recruitment of New Members

Spring Mixer

The senate made the following assignments for the March 10 mixer:

- Lindsay – Send out flyer and calendar invitation and order pizza.
- Paula – Print collateral material and sign-in sheet, create survey to collect nominations to send out the Monday after the mixer, bring drinks and a potluck dish.
- Pam – Bring plates and napkins from supplies and dessert.
- Monica and Araceli – Bring salads.
- Becky – Bring forks and a dessert.

Suggestions for the program included speaking about the benefits of serving in the classified senate, giving an overview of plans for professional development day and

asking for volunteers to help on the day of the event, and making an announcement about the Central Services Classified Senate scholarships.

Meeting options

Pam offered to schedule the ETS Training Room for future meetings in order to better serve those who want to attend by Zoom.

III. Spring Election

Review of Senate Representation

Monica and Araceli presented an initial recommendation to revise senate representation areas that would reduce section senator positions by one. Paula offered to review the bylaws to determine whether the change would require a vote by the full senate.

The senate strategized about finding representatives to fill open positions. Araceli and Monica offered to talk to a few employees who might be interested. Araceli also indicated that she would talk to the managers in Plant Services and the Police Department.

IV. Professional Development Day Committee

Lindsay reported that the committee has picked a bee logo for the event and that the Association of Classified Employees has agreed to pay for insulated shopping bags printed with the logo for attendees. She indicated that Jason Laker of San Jose State University will give a keynote speech regarding mindfulness. Paula and Pam volunteered to help with day-of-event needs.

V. District Committee Reports

Educational Technology Advisory Committee
Pam advised that the Educational Technology Advisory Committee has been discussing cybersecurity training that will be made available to all employees and that a recommendation will be presented to the Chancellor's Advisory Council on March 3, 2017. Lindsay noted that there will be a cybersecurity workshop available as part of Professional Development Day.

Araceli agreed to check with Kris regarding whether those participating in the training would be eligible for professional growth award credit.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee
Monica reported that the district's equity consultant provided recommendations for phase two and that the district will have to decide how to proceed.

VI. Other Business

Lindsay mentioned that she will be sending out a request for scholarship readers soon.

VII. Adjournment

The meeting adjourned at 10:40 a.m.