



**Central Services Classified Senate  
Wednesday, May 3, 2017  
9:30 a.m.  
ETS Training Room and Zoom**

**Minutes**

**Attendance:**

Lindsay West, President  
Becky Bartindale  
Pam Eberhardt  
Jeannette Garcia  
Paula Norsell  
Chris White (via Zoom)

**I. Approval of April 5, 2017, Minutes**

Draft minutes of the April 5, 2017, Central Services Classified Senate (CSCS) meeting were approved by consensus.

**II. New Senators and Officers**

Since no more than one nomination was received for each vacant position, the senate determined there was no need to hold an election. The following officers and senators were appointed by unanimous vote to serve for 2017-2018:

President	Lindsay West	2016-2017/2017-2018
President-Elect	Monica Garcia	2017-2018
Treasurer	Lena Nguyen	2016-2017/2017-2018
Co-Treasurer	Raine Phan	2017-2018/2018-2019
Secretary	Paula Norsell	2016-2017/2017-2018
Past President	Araceli Kaliangara	2015-2016/2017-2018
Senator, Accounting & Foundation	Sally Tong	2017-2018/2018-2019
Senator, ETS Systems & Applications	Bao Pham	2017-2018/2018-2019
Senator, ETS Network &	Pam Eberhardt	2016-2017/2017-2018

Client Services		
Senator, Human Resources & Chancellor's Office	Becky Bartindale	2016-2017/2017-2018
Senator, Purchasing & Plant Services	Jeannette Garcia	2017-2018/2018-2019
Senator, Safety & Security	Sarvjit Dhillon	2017-2018/2018-2019

### **III. End-of-summer barbecue and potluck**

There was consensus to hold the barbecue on September 6 from 11:30 a.m.-1:00 p.m., and Lindsay agreed to send out a save-the-date calendar invitation. Lindsay and Pam will investigate using the potluck sign-up sheet created by Kevin in Educational Technology Services.

### **IV. Professional Development Day Committee**

Lindsay provided an update regarding Professional Development Day plans. She indicated that she would be sending out a volunteer sign-up sheet for the event and would include those who expressed interest in volunteering for events at the mixer in the distribution list. She also invited those present to participate in a hands-on decoration and name tag preparation meeting on May 10. Lindsay announced that the committee has decided to give a service award out annually on behalf of the three classified senates in honor of Leo Contreras. Karen Hunter has been selected as the first recipient.

### **V. Classified Staff Appreciation Week Suggestions**

The senate discussed options for showing appreciation to classified staff during Classified Staff Appreciation Week, which is May 21-27. Pam agreed to visit Costco to investigate costs of healthy snacks, such as trail mix, and Jeannette offered to help deliver whatever is chosen. Lindsay offered to send a message to classified staff thanking them for their work and announcing new officers and senators. It was agreed that further discussion and planning would occur by email since the next meeting will not be held until after appreciation week concludes.

### **VI. Treasurer's Report**

Lena was not able to attend the meeting but sent a report indicating that the Wells Fargo account balance is \$3,732.52.

### **VII. District Committee Reports**

Chancellor's Advisory Council

Updates of the Chancellor's Advisory Council and Educational Technology Advisory Committee meetings were provided. It was noted that the senate needed to appoint a new representative of the Human Resources Advisory Committee.

#### **VIII. Other Business**

There was discussion of sending out a survey about the monthly meeting time to determine if another option might garner better attendance.

#### **IX. Adjournment**

The meeting adjourned at 10:27 a.m.