



Central Services Classified Senate
Wednesday, July 5, 2017
9:30 a.m.
ETS Training Room and Zoom

Minutes

Attendance:

Monica Garcia, President-Elect
Becky Bartindale
Pam Eberhardt
Paula Norsell

I. Approval of June 7, 2017, Minutes

Draft minutes of the June 7, 2017, Central Services Classified Senate (CSCS) meeting were approved by consensus.

II. End of Summer Barbecue and Potluck

The senate made positive comments regarding the draft flyer Lindsay created for the barbecue. Becky suggested that a comma be added between “Wednesday” and “September” and that the periods be eliminated after “executive team” and “provided” for consistency.

Paula reported that she had submitted a catering order to Pacific Dining with the same menu as last year; submitted work orders to Facilities for clean up of weeds around the barbecue area, bee traps, and set up of tables and chairs; and submitted a help request to Educational Technology Services for a sound system.

Pam advised that she is working with Kevin on making the potluck sign-up list public. It was suggested that when the link to the list is sent out that the message include a list of the items that will be provided by Pacific Dining (i.e. hamburgers, veggie burgers, hot dogs, chips, cookies, water, iced tea, condiments, plates, napkins, utensils, and cups).

III. Treasurer’s Report

Lena was not in attendance.

IV. District Committee Reports

Chancellor's Advisory Council

Paula and Becky reported that at the June 9, 2017, meeting, the Chancellor's Advisory Council approved the District Technology Plan, heard a report on institutional effectiveness goals from David Ulate, received an update from Pat Hyland on district equity initiatives, and acknowledged outgoing council members.

District Budget Advisory Committee

Paula advised that the District Budget Advisory Committee has not held a meeting since she last provided a report.

Educational Technology Advisory Committee

Pam advised that at the May 31, 2017, meeting, the Educational Technology Advisory Committee approved the District Technology Plan and recommended that the document be sent to the Chancellor's Advisory Council for approval, reviewed highlights from 2016-17, and talked about some potential agenda items for 2017-18.

Human Resources Advisory Committee

Becky reported that although she had not yet been invited to any Human Resources Advisory Committee meetings, she had informed Pat Hyland that she is the new Central Services Classified Senate representative.

VIII. Other Business

New officers and senators for 2017-18

Paula advised that the senate website has been updated with the names of the new officers and senators for 2017-18. She offered to ask Lindsay to send a list of the new appointees to the Central Services list.

Holiday party

Paula agreed to try to find a date that the chancellor, vice chancellors, and KCI rooms are available for the holiday party.

Professional growth award binders

The senate agreed to work toward distributing professional growth award binders at the summer barbecue and following up with a workshop at District Opening Day. Monica offered to contact Mary Kay Englen and Karen Smith for electronic copies of the inserts included in the Foothill and De Anza binders. Paula agreed to contact Chris White regarding the offer the Association of Classified Employees made to pay for the binders and to order the binders and colored pocket dividers thereafter.

There was consensus that purple binders would be the preferred color and that the senate should meet again in two weeks for further planning.

IX. Adjournment

The meeting adjourned at 10:30 a.m.