



COVID Response Team (CRT)

		<p style="text-align: center;">CRT: Steering Committee Chancellor's Cabinet Judy Miner, Thuy Nguyen, Lloyd Holmes, Susan Cheu, Dorene Novotny, Joe Moreau, Myisha Washington, Danny Acosta Others as Needed</p>					
			Operations Decision: Closed/Continue/Modify				
			Communications to District (Chancellor)				
			Program/Department/Course Decision: Open/Closed/Modified				
			Response Protocols and Planning				
			<p>Health Status Reporting: Exposure Summary (not to include confidential information): Central Repository and Recordkeeping. Running tally of actions taken to date. Include separate standard update for each incident that is posted on the Chancellor's page. TBD as this evolves.</p>				
			<p style="text-align: center;">County Reporting Coordination Team District Danny Acosta, and Myisha Washington (EEs) or CS</p>	<p style="text-align: center;">County Reporting Coordination Team Foothill Danny Acosta, and Myisha Washington (EEs) or Campus VP</p>	<p style="text-align: center;">County Reporting Coordination Team De Anza Danny Acosta, and Myisha Washington (EEs) or Campus VP</p>		

			VC/Director (Volunteers and Start Only for Guest or Contractor)	(Volunteers and Start Only for Guest or Contractor) Students: Laurie Scolari	(Volunteers and Start Only for Guest or Contractor) Students: Campus Health Manager Rosafel Adriano Nogra			
Follow up and Coordination; Ensures Completion (Participants as Needed)			CRT: Coordination Team DISTRICT Myisha Washington Becky Bartindale Chin Shih Sharon Luciw Jennifer Mahato Richard Roodbeen Jorge Rodriguez Danny Acosta Raquel Puentes Griffith	CRT: Coordination Team FOOTHILL Kristy Lyle Laurie Scolari Bret Watson Teresa Ong	CRT: Coordination Team DE ANZA Christina Espinosa Pieb Rob Mieso Pam Grey Campus Health Manager			



START POINT Exposure Notification: COVID+ or Symptoms	EMPLOYEE			STUDENT		CONTRACTOR/GUEST/VOLUNTEERS		
	District	Foothill	De Anza	Foothill	De Anza	District	Foothill	De Anza
Notice to Steering Team and Review of Exposure Report. If remote worker, ask them to report via the Health Status Reporting App. Alt: admin will initiate report if individual is unable.	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA
Exposure Report: Name, Status (+/Symptoms), Date of Report, Date of Exposure, ... APP PROVIDES: Health Status reporting by the individual, auto notifies supervisor, Coor Team Mbr initiate contract trace, if any, then create contact trace incident, log contact info,	Myisha Washington (Alt Dorene Novotny)	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA
Notification to Individual re Isolation/Medical Follow-up/Leave Options	Myisha Washington (Alt Dorene Novotny)	Myisha Washington (Alt Dorene Novotny)	Myisha Washington (Alt Dorene Novotny)	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA



Contact Tracing and Recordkeeping. Provided by the App.	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA
Notification to Affected Contacts: Isolation, Medical Follow Up, Leave Options Employee Info CONFIDENTIAL	Myisha Washington (Alt Dorene Novotny)	Myisha Washington (Alt Dorene Novotny)	Myisha Washington (Alt Dorene Novotny)					
Notification to Affected Contacts: Isolation, Medical Follow-up, Course Options Students, Contractor/Guest Info CONFIDENTIAL				Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA
Negotiation/Discussion with Unions (as needed): Incidents, Leave Provisions, etc.	Myisha Washington Dorene Novotny	Myisha Washington Dorene Novotny	Myisha Washington Dorene Novotny					
Report to SCCPH Dept. PER COUNTY GUIDELINE (WITHIN 4 HOURS OF REPORT) Name, Address, Exposure info, etc. Applies only to Test+ COVID persons.	Coordination Team DISTRICT	Coordination Team DISTRICT	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA



Cleaning Response: Contractor or FHDA Staff, Scheduling Will be Case Specific. Close space for 24 hours if warranted. Coordinate between campus and CS as needed.	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team – FOOTHILL and DISTRICT	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA
Communications to Campus/CS (if any)	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA
Costs Covered By Backfill with CARES/other dollars as available.	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team FOOTHILL	Coordination Team DE ANZA	Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA
Training – Coordination Team SEE TRAINING CHART and APP	Pat Hyland Dorene Novotny Myisha Washington	Pat Hyland Dorene Novotny Myisha Washington	Pat Hyland Dorene Novotny Myisha Washington					
Training – Admin, Supervisors, Faculty Notification procedures, monitoring health status, SEE TRAINING CHART	Pat Hyland Dorene Novotny Myisha Washington	Pat Hyland Dorene Novotny Myisha Washington	Pat Hyland Dorene Novotny Myisha Washington					
Training – All Employees REQUIRED BY OSHA, SCCPH, CDC SEE TRAINING CHART	Pat Hyland Dorene Novotny Myisha Washington	Pat Hyland Dorene Novotny Myisha Washington	Pat Hyland Dorene Novotny Myisha Washington					



Training – Students CAMPUSES TO DEVELOP				Coordination Team FOOTHILL	Coordination Team DE ANZA			
Training – Contractor/Guest (Volunteers are welcome attend the Employee training)						Coordination Team DISTRICT	Coordination Team FOOTHILL	Coordination Team DE ANZA