

**Approval queue for permanent positions**

Central Services	Requisition Approvers
1	Hiring Manager
2	Sirisha Pingali
3	Karen Hunter
4	VC of Area
5	Marietta Harris
6	Keisha Sentosa

Foothill College	Requisition Approvers
1	Red Lucas OR Raine Phan (WOC)
2	Kathy Nguyen (only if Foundation funded)
3	Sirisha Pingali
4	Karen Hunter (only if Classified or Admin position)/Barbara Richardson (only if Faculty position)
5	Dean, Supervisor, VP (depending on position – may be the requisition “Initiator”)
6	VP of Area (if opened by Dean or Supervisor)
7	Bret Watson
8	Kristina Whalen
9	Dianna Rose (only if Faculty position)
10	Marietta Harris (only if Classified or Admin position)
11	Keisha Sentosa

De Anza College	Requisition Approvers
1	Martin Varela
2	Sirisha Pingali
3	Kathy Nguyen (only if Foundation funded)
4	Karen Hunter (only if Classified or Admin position)/Barbara Richardson (only if Faculty position)
5	VP of Area for Instruction & Student Services (Christina Espinosa-Pieb or Rob Mieso)
6	Vacant (skip for now until the position is filled)
7	Christina Espinosa-Pieb
8	Dianna Rose (only if Faculty position)
9	Marietta Harris (only if Classified or Admin position)
10	Keisha Sentosa

Revised: 09/16/24