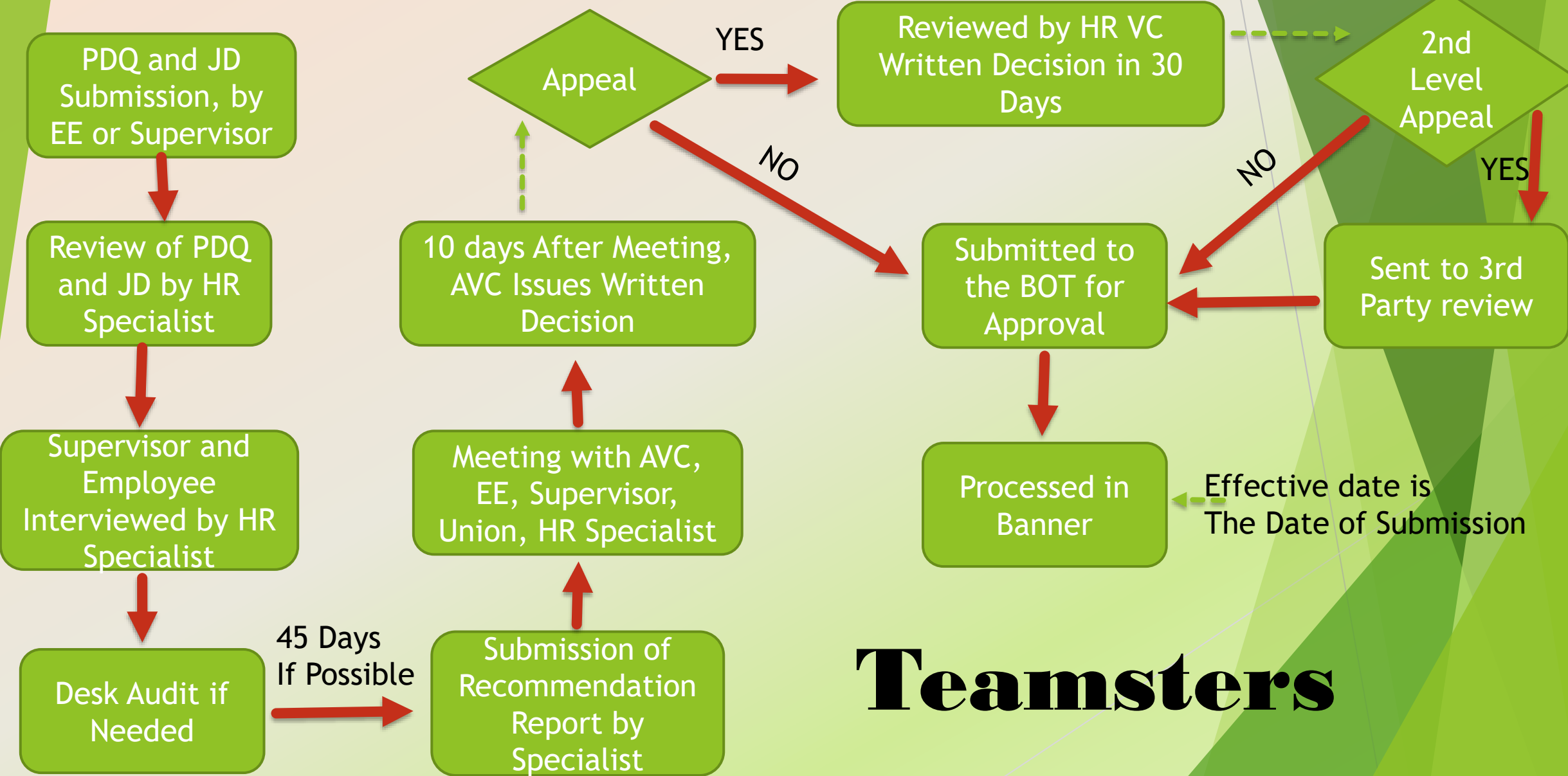


# RECLASSIFICATION PROCESS

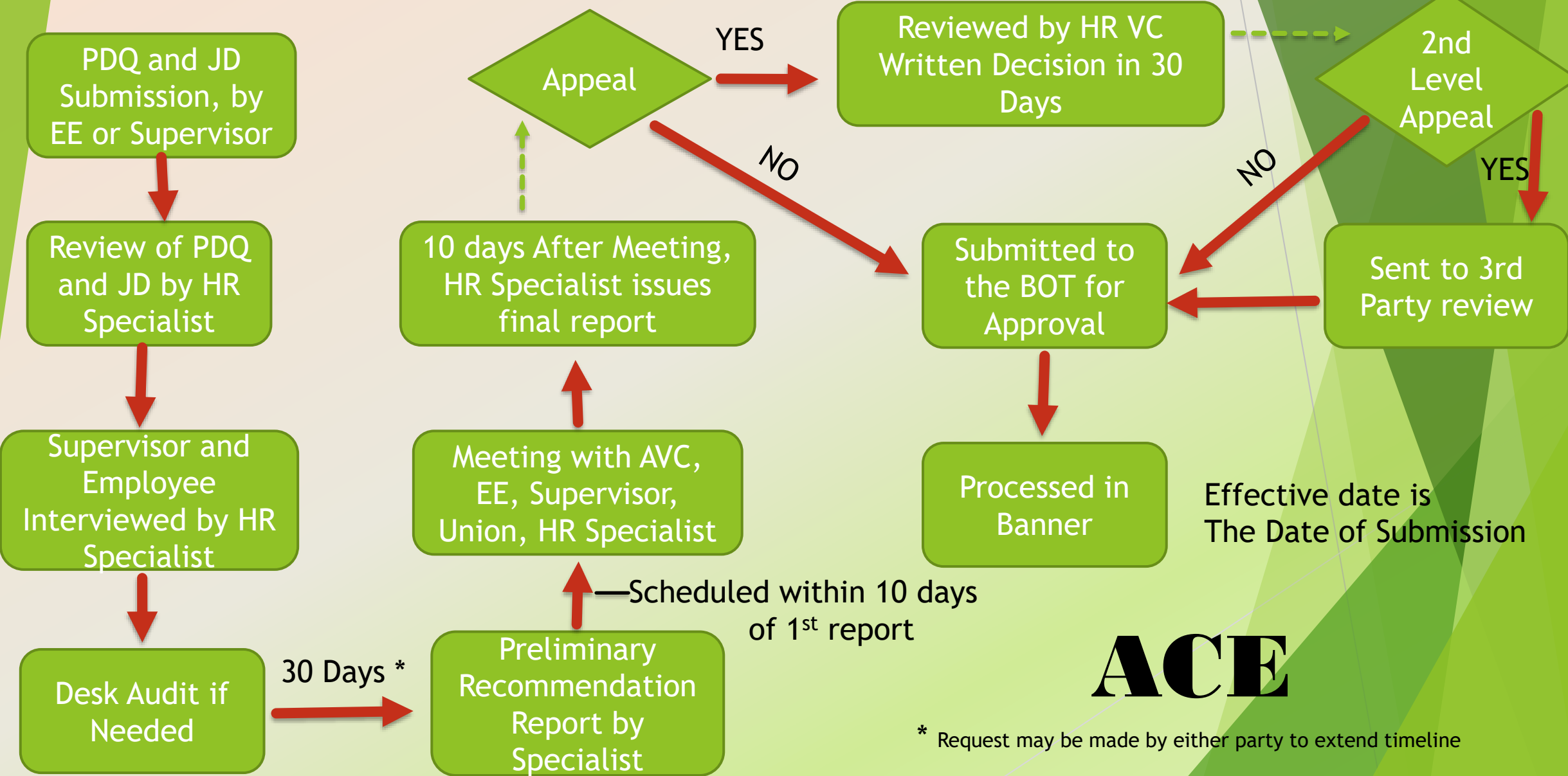
By the Office of Human Resources  
& Equal Opportunity

# Reclassification Process by Collective Bargaining Agreement



**Teamsters**

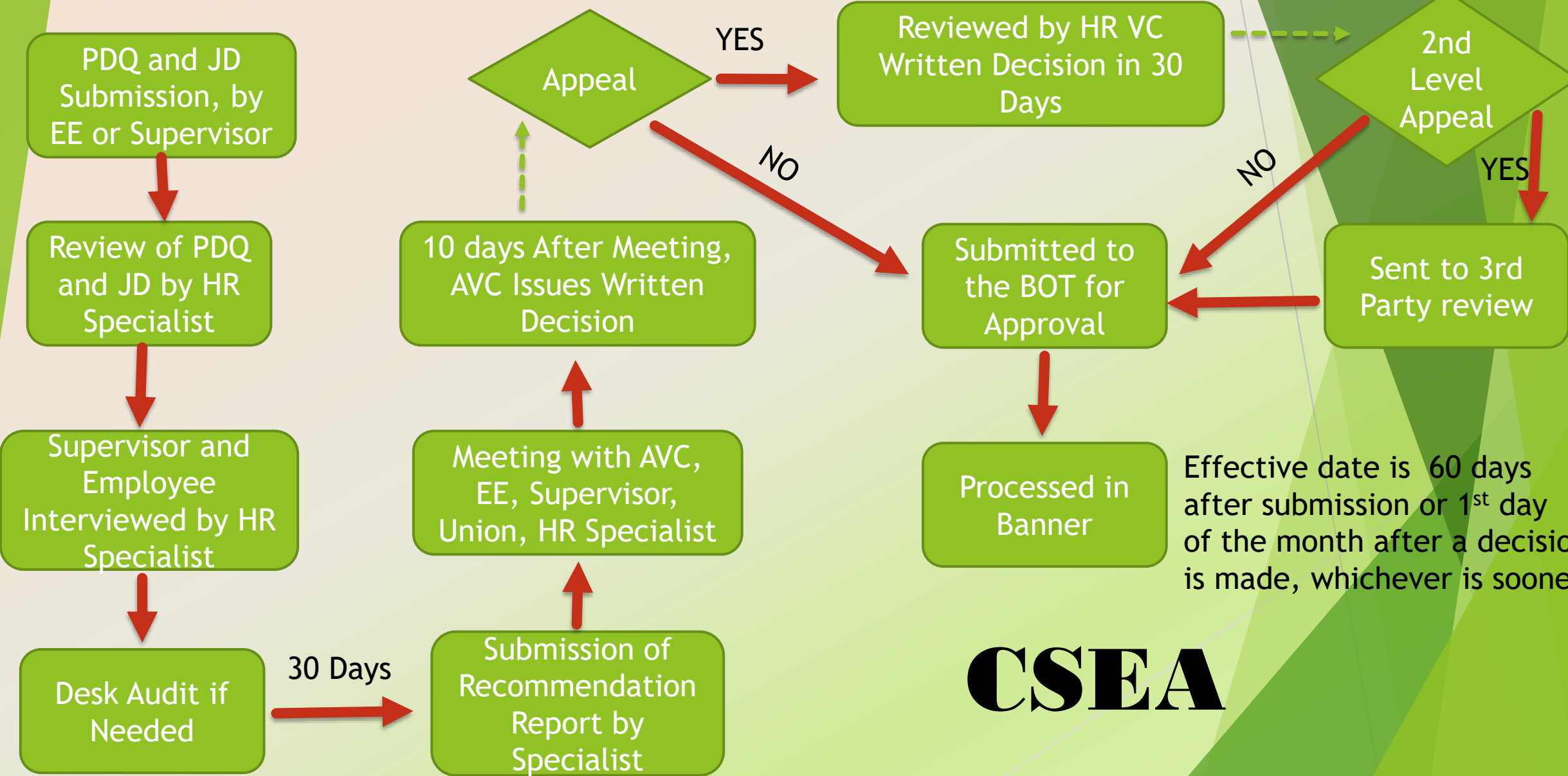
# Reclassification Process by Collective Bargaining Agreement



**ACE**

\* Request may be made by either party to extend timeline

# Reclassification Process by Collective Bargaining Agreement



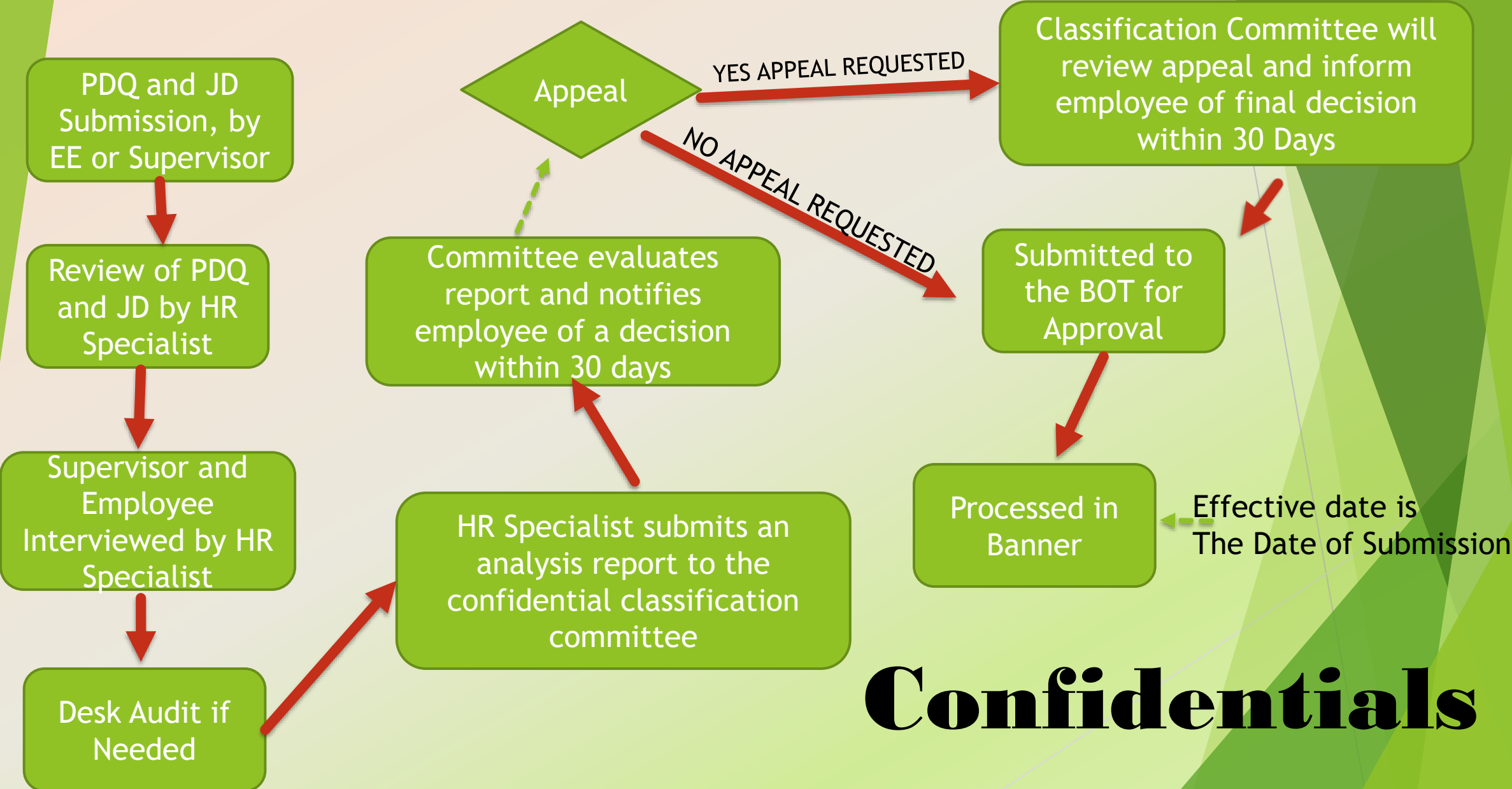
Effective date is 60 days after submission or 1<sup>st</sup> day of the month after a decision is made, whichever is sooner.

**CSEA**

NO CBA GOVERNED  
RECLASSIFICATION  
PROCESS

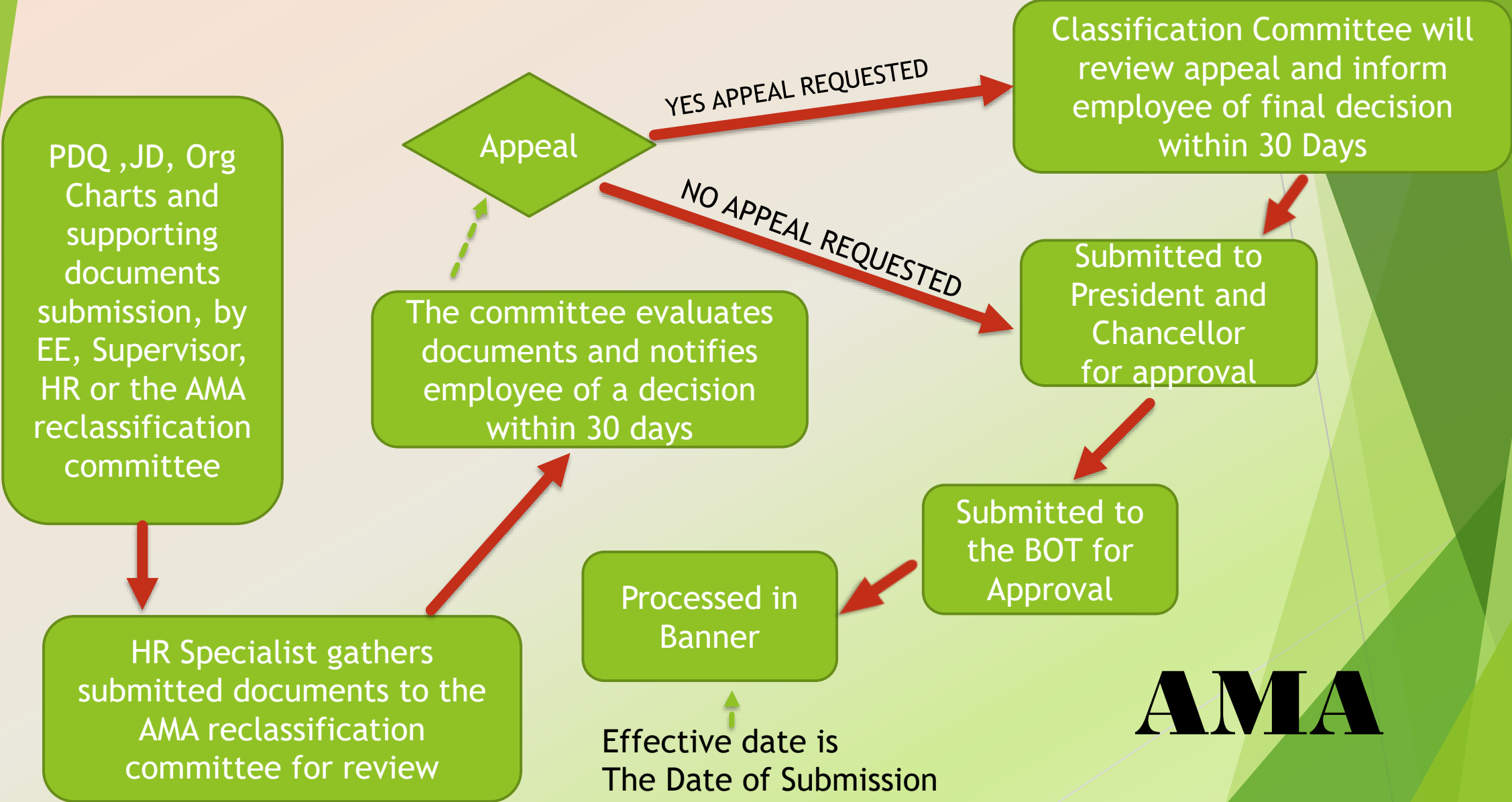
**POA**

# Reclassification Process by Meet and Confer Handbook



**Confidentials**

# Reclassification Process by Meet and Confer Handbook



# COMPARISSION

Group	Who Can Submit	First Notification/ report to EE timeline	Initial review and report by	Final Review by	1 <sup>st</sup> Level Appeal Review by	2 <sup>nd</sup> Level Appeal Review by
Teamsters	EE or Supervisor	45 days if possible	HR Specialist	HR AVC	HR VC	3 <sup>rd</sup> Party
ACE	EE or Supervisor	30 days, extension by request	HR Specialist	HR Specialist	HR VC	3 <sup>rd</sup> Party
CSEA	EE or Supervisor	30 Days	HR Specialist	HR AVC	HR VC	3 <sup>rd</sup> Party
Confidentials	EE or Supervisor	30 days	HR Specialist	Confidential Committee	Confidential Committee	3 <sup>rd</sup> Party
AMA	EE, HR, Supervisor or AMA Committee	30 days	AMA Committee	HR VC and College President	AMA Committee	No 2 <sup>nd</sup> Level appeal