



MUSIC ACCOMPANIST

DEFINITION

Under direction, provides piano accompaniment for classes, rehearsals, and performances; serves as an instructional resource to students and teachers; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Dean, Creative Arts. Exercises no supervision of staff.

CLASS CHARACTERISTICS

This is a single-position classification responsible for providing piano accompaniment. Incumbents perform the full range of duties as assigned, working independently, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the procedures and policies of assigned area of responsibility. This classification is distinguished from other classifications by having subject matter expertise in piano accompaniment.

EXAMPLES OF TYPICAL FUNCTIONS (Illustrative Only)

- Provides piano accompaniment during classes, rehearsals, concerts, productions, performances, and other events.
- Reviews, analyzes, transposes, and corrects assigned music prior to classes and rehearsals.
- Monitors the use of the piano practice room; issues piano room key to music students.
- Schedules tuning and repairs to ensure pianos are properly maintained; keeps records of maintenance history.
- Monitors music library; maintains and checks out musical equipment, music books, sheet music, catalogs, and other supplies and materials in the music library.
- Assists students by providing positive attitude and providing musical support.
- Learns and applies emerging technologies related to the area of assignment.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Basic music theory and music styles.
- Piano techniques and literature.
- Choral repertoire, including classical, semi-classical, modern, and folk music.
- Record keeping principles and procedures.
- Applicable federal, state, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- English usage, spelling, vocabulary, grammar, and punctuation.
- Modern office practices, methods, and computer equipment and software relevant to work performed.

- Techniques for providing a high level of customer service by effectively dealing with the public, students, and District staff, including individuals of diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation.

Ability to:

- Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
- Play the piano with a high degree of skill and read, transpose, and adapt sheet music to meet student needs.
- Read a musical score, both whole and in parts.
- Engage students in positive learning in a classroom or other learning environments.
- Organize, maintain, and update records and files.
- Maintain assigned work area in a clean, safe, and secure manner.
- Understand and follow all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Organize work, set priorities, meet critical time deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience which would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to an Associate's degree in music with major coursework in piano and two (2) years of performance experience accompanying a variety of musical groups.

Licenses and Certifications:

None.

PHYSICAL DEMANDS

Must possess mobility to work in a classroom setting and use standard classroom equipment, including a piano; vision to read printed materials; and hearing and speech to communicate in person and over the telephone. Must possess the physical stamina to lift and move tables and chairs, arrange facilities for instructional activities. Finger dexterity is needed to play the piano. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 40 pounds. Reasonable accommodations will be made for individuals on a case-by-case basis.

ENVIRONMENTAL ELEMENTS

Employees work in a classroom and/or office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances.

Salary Grade: C1-47

FLSA: Non-Exempt

EEO Code: H-

Board Approved: April 2021