



**Central Services Classified Senate
Wednesday, June 7, 2017
9:30 a.m.
ETS Training Room and Zoom**

Minutes

Attendance:

Lindsay West, President
Becky Bartindale
Pam Eberhardt
Jeannette Garcia
Paula Norsell
Sally Tong
Chris White

I. Approval of May 3, 2017, Minutes

Draft minutes of the May 3, 2017, Central Services Classified Senate (CSCS) meeting were approved by consensus.

II. End of Summer Barbecue and Potluck

The following assignments were made related to the September 6 barbecue:

- Flyer – Lindsay
- Potluck sign-up list – Pam will work with Kevin to have the list ready to distribute by the beginning of August.
- Facilities/ETS/Catering orders - Paula

III. Professional Development Day Feedback

Suggestions and comments regarding professional development day included:

- Keep the shorter raffle format.
- Aim for simpler visioning exercises.
- Provide an incentive (e.g. raffle prize) to attend workshops that tend to be less popular but are prioritized by the committee.

- Find a more exciting angle to interest employees in shared governance workshops.
- Include more physical activity in workshops/general session.
- Leave coffee out through the full general session and provide healthy snacks.

IV. Treasurer's Report

Lena was not able to attend the meeting but sent a report indicating that the Wells Fargo account balance is \$3,790.52 and the CSCS fund 14 balance is \$2,725.26.

VII. District Committee Reports

Chancellor's Advisory Council

At the May 19, 2017, meeting, the council heard a presentation regarding the Veterans Resource Center, approved the new mission and revised role of the District Budget Advisory Committee, approved revisions to the Board of Trustees travel policy, and discussed efforts to increase enrollment at the colleges.

District Budget Advisory Committee

At the last meeting, Kevin advised that enrollment has continued to decline, causing a significant increase to the district's structural deficit. He also provided information about the Governor's May Revised budget proposal, which includes an increase to the base allocation and a cost of living adjustment.

Educational Technology Advisory Committee

The committee sent a recommendation to the Chancellor's Advisory Council to approve the District Technology Plan.

Human Resources Advisory Committee

Becky agreed to serve as the senate's representative to the Human Resources Advisory Committee for 2017-2018.

VIII. Other Business

Lindsay thanked everyone for coordinating the Classified Staff Appreciation Week snack distribution for Central Services and said that she received positive feedback. There was discussion about the need to either buy enough treats to feed all of the non-classified Central Services employees next time or find a better way to distribute to make sure that the treats go to the intended recipients.

Paula asked for District Opening Day workshop proposals. Suggestions included:

- Cybersecurity
- Services available through Human Resources
- Personality assessment

IX. Adjournment

The meeting adjourned at 10:27 a.m.