



**Central Services Classified Senate**  
**Wednesday, October 5, 2016**  
**9:30-10:30 a.m.**  
**Foothill College Council Chambers (2018)**

**Minutes**

**Attendance:**

Lindsay West, President  
Becky Bartindale  
Pam Eberhardt  
Paula Norsell

**I. Approval of September 7, 2016, Meeting Minutes**

Draft minutes of the September 7, 2016, Central Services Classified Senate (CSCS) meeting were approved by consensus.

**II. Treasurer's Report**

Paula shared the following report from treasurer Lena Nguyen:

- The Wells Fargo checking account balance is \$3,288.91. Contributions of \$98.00 were received at the barbecue, and \$58.00 was received through payroll contributions.

Lindsay advised that \$59.00 was donated to the scholarship fund at the barbecue.

**III. End-of-Summer Barbecue Wrap Up**

Paula reported that an invoice was received from Pacific Dining yesterday for the barbecue catering and would be sent to Lena for processing. There was general consensus that the set up worked well and there was an appropriate amount of catered food available, but there were not as many potluck dishes as there have been in the past. A recommendation for next year is to emphasize the potluck aspect of the event in email messages and on the flyer and suggest appropriate dishes.

#### **IV. Tentative Holiday Party Date – December 14**

Lindsay offered to send out a save-the-date calendar invitation, solicit donations for the raffle, and ask Araceli to contact Tom Roza regarding reprising his role as master of ceremonies (MC). Marty Kahn and/or Lindsay were offered as alternates MCs if Tom is not available. There was discussion of increasing outreach to CSEA and Plant Services to try to encourage more participation. Becky offered to contact CSEA President Robert Covington with a personal invitation and to verify that there are no conflicts with other events.

#### **V. Subcommittee Reports**

No reports.

#### **VI. District Committee Reports**

##### District Budget Committee

Paula provided a summary of the District Budget Committee meeting held October 4, 2016. She stated that according to the report given by Vice Chancellor Kevin McElroy, enrollment for fall quarter is 250 full-time equivalent students (FTES) lower than budgeted at De Anza and 100 FTES lower at Foothill, although Foothill's number is expected to improve somewhat after positive attendance is included. With each 100 FTES equivalent to about \$500,000, the district will have to absorb a pretty big loss next year if enrollment does not improve. Nonresident enrollment, which has been a budget saver the past few years, is also a little lower than anticipated. On the bright side, enrollment at the Sunnyvale Center is strong, particularly for evening courses.

The district plans to use a portion of the stability fund, which has a balance of \$32,429,915, to offset the anticipated 2016-17 structural deficit of approximately \$6,276,629. Kevin indicated that the stability fund will carry the district through 2017-18, but cuts will need to be planned in 2017-18 to take effect in 2018-19 if there is no increase in revenues. If Proposition 55, which extends Proposition 30's income tax hike on high earners, does not pass, the district will face substantial additional cuts to revenues. Scheduled increases to CalSTRS and CalPERS employer contributions are also of concern. Kevin indicated plans to hold Town Hall meetings in November to discuss budget projections for the next three to four years.

Paula reported that Kevin also spoke about the issuance of the last series of Measure C general obligation bonds in the amount of \$56.8 million. Rather than issuing all tax-exempt bonds as the district has done in the past, taxable bonds will constitute \$31 million of the issuance. Since proceeds from tax-exempt bonds are required to be spent within three years, issuing taxable bonds will allow the district to stretch Measure C dollars out a little longer to cover equipment and technology refresh needs. Generally, borrowing at taxable rates is more expensive, but under current market conditions, the taxable bonds will cost only about \$0.02 more per \$100 than the tax-exempt bonds. The district also plans to take advantage of the

low-interest rates to refinance \$190 million of previously issued Measure C bonds, which will result in taxpayer savings of approximately \$33 million. The district achieved credit ratings of AAA from Standard and Poor's and Aaa from Moody's.

In addition to the planned construction bond financing, Kevin discussed plans to borrow \$22 million to fund portions of the Flint Center Garage renovation project not covered by Measure C funds or one-time funds allocated to the project last year. The renovation project is expected to cost \$30 million, including costs for parking mitigation and restoration of the athletic fields that are currently being used for parking. Certificates of Participation (COPs) will be issued to raise the \$22 million needed, and the district will also refinance previously issued COPs to realize savings of approximately \$1.3 million. The debt costs are being structured so that the first payment on the new money being borrowed would not be due until 2019, which would allow the full debt to be included in a possible future bond measure. If the district does not pursue a bond measure or the measure does not pass, expenses would increase in 2019, 2020, and 2021, but would drop down below current levels in 2022.

## **VII. Other Business**

Lindsay reported that the joint classified senate District Opening Day workshop service excellence was well attended by a fairly diverse group of staff and faculty. She also advised that the Foothill-De Anza Foundation has added a new Board member, Shyamoli Banerjee.

## **VIII. Adjournment**

The meeting adjourned at 10:09 a.m.