Central Services Classified Senate
Wednesday, December 7, 2016
9:30-10:34 a.m.
Foothill College Council Chambers (2018)

Minutes

Attendance:
Lindsay West, President
Becky Bartindale
Pam Eberhardt
Paula Norsell

I. Approval of November 2, 2016 Minutes

Draft minutes of the November 2, 2016, Central Services Classified Senate (CSCS) meeting were approved by consensus.

II. Holiday Gathering Planning

Lindsay reported plans to pick up the ham and turkey on December 13, Becky offered to pick up two cases of water, and Pam advised that she would check on the inventory of plates, silverware, and napkins and advise Paula and Becky of any additional items needed.

Paula offered to ask Judy to send a note to Central Services administrators soliciting additional raffle prizes and asking that employee attendance at the party be facilitated. Lindsay agreed to send out a reminder about the party and the book drive before the weekend and on Monday.

It was agreed that Lindsay would serve as master of ceremonies and would include a plea during the party for more participation in the senate.

III. Professional Development Day Committee

Lindsay reported that the May 12 professional development day will have a theme of happiness. She stated that the committee has developed a timeline and confirmed a few of the workshops (e.g. wisdom therapy, walking tours, shared governance 101). Lindsay mentioned that she is interested in pursuing Linked In/professional social networks and Lynda.com workshops and Karen Hunter is working with De Anza College's equity office on workshops related to

unconscious bias and stereotype threats. Becky suggested that a professional growth awards (PGA) overview workshop be included, and Chris offered to speak with Mary Kay Englen about facilitating such.

Lindsay advised that Karen Hunter invited the classified senate treasurers to attend the January meeting in order to develop a financial plan in advance of the event. Pam indicated that she would try to attend the meeting and suggested that Esperanza also be invited as she was involved in resolving the financial issues from the spring 2016 professional development day.

PGA Binders

Chris reported plans to ask the Association of Classified Employees (ACE) board in January to fund PGA binders for classified employees. She reported that Mary Kay has agreed to hold PGA overview and hands-on workshops for both colleges once per quarter and is working with the California School Employees Association on creating PGA materials in Spanish. Chris stated that ACE is also planning to facilitate workshops regarding CalPERS and staff development leaves once each year.

IV. District Committee Reports

Chancellor's Advisory Council

Lindsay gave an overview of the December 2 Chancellor's Advisory Council meeting. She stated that a conversation about the best ways for the district to communicate with constituent groups arose during the discussion of the draft District Strategic Plan.

V. Other Business

Paula advised that Lena has asked for help in fulfilling her responsibilities as treasurer in light of her heavy workload. There was discussion of searching for a co-treasurer who might be willing to share duties with Lena, and Becky suggested that Catherine Sun might be interested.

VIII. Adjournment

The meeting adjourned at 10:34 a.m.